

Lt. Col. C. B. Hansen

2 August 1951

The Assistant General Counsel

1. It is suggested that the following is adequate to send to various newspapers in seeking blanket permission to reproduce articles:

"Gentlemen:

"It is occasionally desirable to distribute within the Central Intelligence Agency more copies of newspaper articles dealing with matters of interest to CIA than are available from our regular subscriptions. When such an article appears, it would be extremely helpful to us if we could photostat it or mimeograph it for distribution within the Agency.

"I am therefore requesting copyright clearance for the reproduction of occasional articles from your newspaper which will be distributed within the Central Intelligence Agency only for official purposes. Full credit will, of course, be indicated in each case.

"Thanking you for your courtesy in this matter, I am

Sincerely yours,"

2. If some such form as this is acceptable, I suggest you turn the form over to  who can very readily have the thing run off in the unclassified pool. I believe the latter is under the jurisdiction of the Personnel Director.

3. When you issue your weekly digest it should always have a cover sheet stating in substance that each one of the articles contained therein is protected by the Copyright Laws of the United States and is reproduced therein with the permission of the copyright owner. As you know, there would be no objection to quoting from such articles under the legal doctrine of "fair use", but their reproduction in their entirety requires the permission of the copyright owner, for which this letter is designed.

Walter L. Pforzheimer

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